

**THIS APPLICATION
IS NOT
FOR ICT'S NORMAL CHEF COURSE.**

**THIS APPLICATION
IS ONLY
FOR ICT'S ADVANCED BELL PROGRAM.**

**ICT'S NORMAL CHEF COURSE
IS NOT
CURRENTLY TAKING PLACE AND
IS NOT
ACCEPTING APPLICATIONS.**

**DO NOT
COMPLETE THIS APPLICATION IF YOU
ARE INTERESTED IN ICT'S NORMAL
CHEF COURSE**

**If you are applying to The BELL Program,
do not send in this page with your application**

WHAT IS ICT'S BELL PROGRAM

ICT's Business, Entrepreneurship & Life Leadership (BELL) Program is a **highly disciplined, intensive 6-month course**, designed for you to explore and embrace new thoughts and behaviors, new skills and personal habits that might allow you to become a success in the business world.

The program will show you ways to conquer many of your fears – the kinds of fears that often hold all of us back. The program will help you begin to discover the truest and most authentic individual that you were put on this Earth to be.

We will focus on mathematics and computer skills, business methods and theories, cultural studies, law and government, leadership and teamwork, advanced life skills, critical thinking, and expanding your English.

We will cover many topics that you may think have nothing to do with business. But they do. Because only by discovering who we truly are, only by facing honestly all of our strengths and weaknesses, only by examining all of our choices, can we begin to build and grow a business.

You will see that “following the crowd” is never a recipe for success. Yet knowing how to accept, work with, and enjoy many different kinds of people, from many different cultures, is very much part of the recipe.

Many people think it's glamorous to start or run your own business. There's the BIG LIE. Some people make it look glamorous because they want you to admire them. But anyone who has built a successful, long-term business knows the truth: It's hard work – all the time.

Only 110% commitment and dedication to hard work and open-mindedness will do. Your participation in the program will require more physical, mental and emotional effort than you have ever before been asked to apply. You will be required to develop a long-term vision for your future. You will be asked to realign your priorities and to transform some of your beliefs. You will often be required to work 7 days per week. You will be required to make personal sacrifices. No one becomes a long-term success in business – or in life – without making deep personal sacrifices.

ICT's BELL Program is free. **All students receive a 100% bursary.** Some students may qualify for limited, additional financial assistance. This will be determined on a confidential, individual basis.

This is a long and complex application form. There will be many questions you might not expect. Take your time filling it out. Think through each of your answers. There are no right or wrong answers. **Every answer must be 100% honest.** We are also looking for your **attention to detail.**

Not everyone who submits this application will be called for an interview. We ask you to understand that we can only interview and pay close attention to the most qualified applicants.

On the last page of this application is a checklist for the various documents you must attach along with your application. Any incomplete applications will not be accepted. **You must fill out this application in your own handwriting.**

All information provided herein will be kept confidential among the ICT staff.

No matter which road you take in life, we wish you and your family great happiness and success.

DO NOT SEND THIS PAGE WITH YOUR APPLICATION



*Improving Lives Through Cooking
A nonprofit and multi-cultural school
Cape Town, South Africa*

**ICT'S BELL PROGRAM
STUDENT APPLICATION 2021**

For Office Use Only		
Date application received-	/	/2021
Closing date for applications-	/	/2021
Phoned for first interview by-		
Date of first interview-	/	/2021
Passed to second interview-		Yes/No
Date of second interview	/	/2021
Passed to third Interview		Yes/No
Date of third Interview	/	/2021
Accepted		Yes/No
Reason for non-acceptance:		
Matric Report Yes/No		
ID Yes/No	Visa es/No/NA	Police Clearance Yes/No/NA
Criminal Detail	Yes/No/NA	Day-care Yes/No/NA
CV Yes/No/NA		Motivational Letter Yes/No

Today's date: _____

Name: _____ Surname: _____ Male Female

Age: _____ ID Number: _____ Phone number: _____

SEND IN THIS COVER PAGE ALONG WITH EVERY PAGE THAT FOLLOWS

*Please note that submitting this application **does not guarantee** you will receive a personal interview or acceptance into ICT's BELL Program*

REQUIREMENTS FOR SUBMITTING THIS APPLICATION

- 1) You must be at least **21 years of age** to apply.
- 2) You must provide the answers to the questions in this application **in your own handwriting**.
- 3) **The deadline for us to receive your application is 9 April 2021.** Any application received after that date will not be considered. If you qualify for an interview, you will receive a phone call from us no later than 12 April. A total of **three personal interviews will be necessary** before acceptance into the program.
- 4) You **must provide a certified copy of your South African ID** along with your application, or a copy of your **international ID and proof of legal South African residence and work visa**.
- 5) Along with this application, **you must provide a certificate of police clearance or proof that you have applied for police clearance.** Having a criminal record does not automatically disqualify you from being admitted to the program. Each application will be considered on an individual basis. We encourage you to apply even if you have a criminal record.
- 6) Matric is desirable, but **not** a requirement.

THERE ARE ONLY TWO WAYS TO SUBMIT THIS APPLICATION

- 1) By email: admin@ictchefs.org
You must send a clear scan of your application. Photos of applications will not be accepted.
- 2) By post: ICT, PO Box 96, Sea Point 8060, Cape Town

ONLY emailed applications, NOT posted applications, will receive a confirmation of receipt.

SECTION 1 – BASIC INFORMATION

1) Are you South African? YES NO If no, what country are you from? _____

If no, how long have you been in South Africa? _____

****All foreign nationals must attach copies of ALL legal documents.***

2) Do you have matric? YES NO If yes, what year did you pass? _____

If yes, ****attach a copy of your final matric report.***

If no, did you write your matric exams? YES NO If yes, how many times? _____

SUBJECT	PASSED: Y or N?	REASON YOU DID NOT PASS
1)		
2)		
3)		
4)		
5)		
6)		

If you did not pass matric, what is your highest grade **fully completed**? _____

Did you **pass grade 10 math**? YES NO Your highest grade of math passed? _____

What is your highest grade of English passed? _____

Please describe below any computer or internet skills or experience you have. If you have taken any additional skills courses, in any subjects or vocations, ****attach all certificates of completion.***

3) Do you have **children under the age of 13**? YES NO

If yes, how many? _____ Do they stay with you? YES NO

Who is their primary caregiver? _____

Where does the caregiver stay? _____

****If your child/children stay with you, attach proof of daycare or afterschool care***

4) Do you **ever** drink alcohol? YES NO Do you **ever** smoke dagga? YES NO

5) Do you have any medical conditions or disabilities, including poor eyesight, that could limit or influence your participation or attendance in The BELL Program? YES NO

If yes, please explain:

SECTION 2 – FAMILY & FINANCIAL INFORMATION

1) Your place of birth: _____ Your current address: _____

2) Are you married? YES NO If yes, when were you married? _____

3) How many children do you have in total? _____

If married, how many children do you have with your spouse? _____

If married, how many **other children** does your spouse have? _____

4) How many people currently stay in your home and what is their relationship to you?

5) Do you or members of your family have any source of income? YES NO

If yes, who earns the salary? _____

What job does he/she have? _____

How long have they had that job? _____ How much does he/she earn per month? _____

How many social grants come into your home? _____

6) Please explain how you will support yourself during the 6 months of The BELL Program, including where you will get transport money to and from classes, and airtime on your phone.

7) Please provide **three references**, names and phone number of people whom you give us your permission to contact and discuss you. Do **not** include family members or friends. Your references **must** be of current or past employers, teachers, pastors, community organizers, etc.

a) _____

b) _____

c) _____

8) ****Please attach your most recent and updated CV.***

SECTION 3 – YOUR HEALTH, LIFESTYLE AND SENSITIVE INFORMATION

- 1) Do you have any learning disabilities or history of difficulty in school? YES NO
If yes, please explain:
- 2) Have you ever been diagnosed with depression or felt depressed for more than 21 days in a row?
YES NO
- 3) List any medications you currently take, the reasons you take them, and how long you've been taking them.
- 4) On average, how many hours of sleep do you get per day/night? _____
- 5) Describe the type and amount of physical exercise you get in an average day.
- 6) How much television do you watch in an average day? What kind of shows do you watch?
- 7) Have you ever done any volunteer work for any charity or nonprofit organization? YES NO
If yes, please tell us about it.
- 8) At any time in your life, have you experienced any abuse or violence at home? YES NO
If yes, please explain: A) **when** you experienced it, B) what kind of abuse or violence it was or still is, C) explain what, if anything, you have done to stop it, D) has the abuse or violence stopped?
- 9) Have you ever been convicted of a crime? YES NO
If no, **attach a copy of your recent police clearance or application for police clearance.*
If yes, **attach a copy of all paperwork relevant to the crime and/or conviction.*

SECTION 3 (CONT'D) – SPECIAL COVID-19 INFORMATION

10) Have you ever been tested for COVID-19? YES NO

11) Have you ever tested positive for COVID-19? YES NO

If yes, when did you test positive? _____

If yes, please explain how you felt and what you did during your recovery.

12) Has anyone staying with you ever tested positive for COVID-19? YES NO

If yes, when? _____

13) Would you take a free COVID-19 vaccine? YES NO If no, please explain.

14) From what you know of your family and friends, how many do you think would take a free vaccine?

ALL MOST SOME NONE

15) Describe any lifestyle changes you have made as a preventative measure for COVID-19.

16) Describe what you have been doing, feeling and thinking during the COVID-19 lockdown.

SECTION 4 – YOUR PERSONALITY, EMOTIONS AND PHILOSOPHY

1) What are the three things you value most in life?

a) _____

b) _____

c) _____

2) What are your three greatest personal strengths?

a) _____

b) _____

c) _____

3) What are your three greatest personal weaknesses – OR – which negative parts of your personality or personal habits would you most like to change?

a) _____

b) _____

c) _____

4) Name three people you admire and why.

a) _____

b) _____

c) _____

5) Name one person you dislike and why.

6) Describe three things you think are necessary to make a successful person.

a) _____

b) _____

c) _____

SECTION 4 (CONT'D)- YOUR PERSONALITY, EMOTIONS AND PHILOSOPHY

7) Describe three things you think will cause a person to lose a job or fail in life.

a) _____

b) _____

c) _____

8) What makes you happy?

9) What makes you angry?

10) What do you do when you are angry?

11) Do you ever feel like a victim? YES NO If yes, what makes you feel like a victim?
Also, what tools do you think you would need to help you not feel like a victim?

12) What makes you jealous and why?

13) Describe a recent situation you found stressful and how you handled it.

14) When was the last time you cried and why?

15) What scares you the most?

SECTION 4 (CONT'D) – YOUR PERSONALITY, EMOTIONS AND PHILOSOPHY

- 16) If you were in love with someone, and if your family, friends or culture disapproved of that person, what would you do?
- 17) If a stranger or co-worker insulted you or your family, what would you do?
- 18) If your best friend insulted you or your family, what would you do?
- 19) Imagine you see a video of your best friend stealing all your money.
You cannot show your friend the video and you cannot say that you saw the video.
In other words, you are not allowed to prove it to that person.
What would you do?
- 20) If you saw your best friend cheating on his or her boyfriend, girlfriend, or spouse, would you tell your friend about it? Please explain.
- 21) What is the proudest accomplishment of your life?

SECTION 4 (CONT'D) – YOUR PERSONALITY, EMOTIONS AND PHILOSOPHY

22) Do you believe there are any differences between women and men? If so, what are they?

23) What do you think about a person who does not believe in God or Jesus?

24) What would you say to a person whom you believe is a racist, someone who looks down on another person purely for the colour of their skin?

25) Define what the following words or terms mean to you (**please do not Google the answers**):

a) Courage _____

b) Dedication _____

c) Sacrifice _____

d) Initiative _____

e) Perseverance _____

f) Patience _____

g) Empathy _____

h) Responsibility _____

i) Work ethic _____

SECTION 5 – MONEY, THE BUSINESS WORLD AND PROBLEM-SOLVING

1) Choose one:

I would accept a one-time government grant for R1 000 000, payable today, and agree to never work again a day in my life.

I would refuse the grant and make no such agreement.

The reason for my choice is:

2) How do you think your managers and co-workers would describe working with you?

3) How do you feel when someone criticizes your work?

4) Describe a time when you weren't pleased with your work, or with your effort, and explain why.

5) When do you think it is right to either borrow or lend money?

6) What would you do if you loaned someone money, and if they promised to pay it back, and then didn't?

SECTION 5 (CONT'D) – MONEY, THE BUSINESS WORLD AND PROBLEM-SOLVING

7) You are the owner of your business. Two of your employees come to you with a problem. You like and respect Employee #1, but believe he is lying. You hate Employee #2, but believe he is telling the truth. How would you handle it?

8) What do you believe are the top three reasons for any business to be successful or to fail?

Reasons for success:

a) _____

b) _____

c) _____

Reasons for failure:

a) _____

b) _____

c) _____

9) What do you imagine you would have to study, know and believe in order to become a good boss or business owner?

10) If you had all the money in the world and could do anything you wanted all day long, what would it be and why?

11) Where do you imagine yourself in five years' time?

SECTION 5 (CONT'D) – MONEY, THE BUSINESS WORLD AND PROBLEM-SOLVING

12) What kind of business are you interested in opening and why?

13) Describe what, if anything, you have done so far to plan your business.

14) If you could **not** open your dream business, what other business would you open?

15) Have you ever attempted to open your own business? YES NO

If yes, what kind of business was/is it? _____

What was/is your weekly income from your business? _____

Do you still have your business? YES NO

If yes, who will take care of your business if you are accepted into The BELL Program, and how will you assure that your business will run properly in your absence?

16) If you did have a business and closed it, please explain why you closed it.

17) Name three businesses that inspire you, or three businesspeople who inspire you, and say why.

SECTION 6 – SELF-EVALUATION

Complete the following sentences by ticking the box(es) that are closest to the truth about you. In some cases, there may be more than one accurate answer, so you may tick more than one box.

1) I am:

A leader *A follower* *A little of both depending on the situation*

2) I see myself as:

Intelligent *Not intelligent* *Very intelligent* *Sometimes intelligent* *Never intelligent*

3) I think my body is:

Perfect *Too fat* *Too thin* *A little too fat* *A little too thin* *Strong* *Weak*

4) In whatever I do, I try my hardest:

Never *Sometimes* *Most of the time* *Always*

5) I feel I am a victim of life:

Often *Sometimes* *Never* *Always*

6) When someone makes me angry, it is best to:

Ignore it *Discuss it with that person* *Discuss it with someone else* *Fight back*

7) When I make a mistake, I:

Get angry at myself *Am embarrassed* *Don't worry about it* *Fix it* *Hide it*

8) When a person is a different colour, culture or religion from me, I:

Don't like them *Respect them* *Have an interest in them* *Make fun of them*

9) I would rather:

Watch TV *Work 14 hours per day* *Sing and dance* *Be with friends* *Be alone*

10) It's okay to lie when:

It makes someone feel good *It makes me feel good* *Never* *It covers up a mistake*

SECTION 7 – MOTIVATIONAL LETTER

**On a separate piece of paper attached to this application*, please write us a letter to explain why The BELL Program is important to you and what you hope to gain if you were to attend. We strongly advise you to be as detailed and clear-thinking as possible. This is your opportunity to tell us anything you think is important for us to know about you as we consider your application.

SECTION 8 – YOUR COMMITMENT

Below are some of the requirements for attending ICT's BELL Program. Place your initials after each requirement to indicate your agreement and promise to uphold each one.

I understand that daily, on-time, 100% attendance is required. _____

I understand that I must be drug-free and sober at all times. _____

I understand that attending ICT's BELL Program is not a quick fix to my personal or financial problems; I understand that ICT makes no promises or guarantees that anything in my personal, business or financial life will change due to my attendance or completion of the Program. _____

I understand that I will be expected to show 100% effort, commitment, dedication, and willingness to explore new ideas, methods and ways; I understand that I must be honest and respectful, and that I must communicate in a friendly manner with my instructors and classmates at all times. _____

I understand that attending The BELL Program comes with responsibility to become a respected member of my community and set a positive example for other people; I understand that The BELL Program will ask me to discover the leader inside of me, and ask me to investigate my instincts or habits to be a follower; I understand that I will be asked to share all of my opinions openly and to carefully consider the differences and opinions of others. _____

I understand that attending ICT's BELL Program is a personal decision to uplift myself and to change my life for the better. I understand that the Program may be difficult at times and that I may face many personal challenges in order to grow. I understand that confronting my fears, personal barriers and overcoming negative habits will be required to succeed. _____

I understand that I might encounter jealousy or anger from people in my community as I attempt to uplift myself. I am willing to deal with those people and circumstances in a mature and constructive manner. _____

I understand that I may be released from The BELL Program at any time for any reason. _____

I certify that the information provided in this document is true to the best of my knowledge and will be used to determine my eligibility to take part in The BELL Program. Any intentionally false statements made by me in this document may result in my release from this course. _____

Signature: _____ Date: ____/____/____

Print Name: _____

CHECKLIST OF REQUIRED ATTACHMENTS

Please remember that copies of applicable documents are required to be submitted along with this application. No application will be considered without all requested and applicable attachments.

Not everyone will need to send all of the documents listed below. Please mark each of your documents with the corresponding document letter below, such as “Document A.”

All attachments must be clear photocopies or clear scans of original documents. Printed photos (.jpg files) will not be accepted.

Document A – from cover page

1) A certified copy of your South African ID **or** a copy of your international ID.

Document B – from page 1

All foreign nationals must attach copies of ALL legal documents aside from ID, including a work visa.

Document C – from cover page and page 1

A copy of your final matric report (if applicable).

Document D – from page 1

All certificates from any other skills or vocational courses you have completed (if applicable).

Document E – from page 1

Proof of children’s daycare or afterschool care (if applicable).

Document F – from page 2

Your most recent and updated CV.

Document G – from cover page and page 3

A copy of your recent police clearance or application for recent police clearance. And, if applicable, a copy of all paperwork relevant to any crime and/or conviction.

Document H – from page 13

Motivational letter.

DEADLINE REMINDER

We must **receive** your application no later than 9 April 2021. Late applications will not be considered.

If you submit an application on time and **do not** receive a phone call from us, please understand that we have chosen to not interview you at this time. Please do not call or contact us.

Thank you for your understanding.